

## MEMORANDUM

**TO:** Governing Board Members

**FROM:** Tommy B. Strowd, P.E., Director, Operations, Maintenance & Construction Division

**DATE:** July 12, 2012

**SUBJECT:** Surveying and Mapping Services  
(Contract Number 4600002691)

### **Background:**

The purpose of this request is for the Governing Board to authorize the official ranking of the short-listed firms, and to enter into a three (3) year work order contract, with two (2) one-year renewal options, subject to successful negotiations with CivilSurv Design Group, Inc., one of eight (8) (4600002689 - 4600002696) firms selected for the purpose of providing Surveying and Mapping Services in support of several District Programs.

### **How this helps meet the District's 10-year Strategic Plan:**

The Surveying and Mapping Services contracts are needed to meet the demand for surveying and mapping services that currently exceeds the capacity that can be generated by existing District staff. This demand is attributed to legal mandates, restoration programs, and the need to maintain the existing infrastructure. Multiple awards of work order contracts are anticipated and will be available for use by all District Divisions and programs.

### **Funding Source:**

The funding source will be provided by the respective District program or department that requires these services. Funding sources may include: ad valorem, State Appropriations or grants. The combined not-to-exceed total of all Surveying and Mapping Services contracts is \$10,000,000, of which is subject to Governing Board approval of the FY13-FY17 budgets.

### **This Board item impacts what areas of the District, both resource areas and geography:**

This item impacts all District Divisions/programs and services in all 16 counties under the jurisdiction of South Florida Water Management District.

### **What concerns could this Board item raise?**

This contract followed the District's standard procurement procedures. From the RFP process, this is one of the eight firms being recommended.

### **Why should the Governing Board approve this item?**

To assure that Surveying and Mapping Services are available to accomplish the objectives set forth in the District's Strategic and Annual Work plans.

If you have any questions, please do not hesitate to call me at ext. 6998.