

MEMORANDUM

TO: Governing Board Members

FROM: Sandra Close Turnquest, Deputy Executive Director, Corporate Resources

DATE: January 8, 2008

SUBJECT: SFWMD Executive Director Performance Evaluation

Background

In accordance with the Agreement for Personal Services for the Executive Director, the Director's performance shall be reviewed and evaluated by the Board for the period from October 1st through September 30th on an annual basis. The Executive Director shall be eligible for a merit increase to her base pay once a year at the time of her performance evaluation, or as otherwise determined by the Board.

How this helps meet the District's 10-year Strategic Plan:

The Executive Director shall be responsible for the day-to-day administration and management of the District and its employees. Rewarding Executive employees for their and the agency's performance maintains a high level of motivation and recognizes the critical role the Executive Director plays in the agency's success.

Funding Source:

Ad Valorem. Funds are budgeted within the District's Annual Budget.

This Board item impacts what areas of the District, both resource areas and geography:

This item indirectly impacts all areas of the District.

What concerns could this Board item raise?

None, as merit increases are contemplated within approved contract and funds are budgeted annually for personnel salary adjustments.

Why should the Governing Board consider this item?

The Governing Board considers this item annually. Passage of a motion is required to address any changes to the Executive Director's base salary, including a merit increase.