

## MEMORANDUM

**TO:** Governing Board Members

**FROM:** Tommy Strowd, Deputy Executive Director, Operations and Maintenance

**DATE:** February 25, 2011

**SUBJECT:** **4600002332; Big Cypress Basin Field Station Relocation Project**

**Background:** This proposed contract is for architectural, engineering and planning services associated with the relocation of the Big Cypress Basin (BCB) Field Station (FS). The objectives of this contract are to plan and design the features of the new FS. Construction management services may also be included. The new FS site is within the City Gate Commerce Center, located just north and east of the intersection of Interstate 75 and Collier Blvd (County Road 951). The relocation of the FS is necessary due to the following issues associated with the existing Field Station: (a) Existing facilities are antiquated; (b) buildings are not hurricane hardened, do not have drive-through capabilities and have limited access due to their location on the property; (c) the current location is in a flood prone area, therefore emergency response capabilities are severely limited; and (d) the current location is located west of the service area of coverage, and too far away from the canals and structures resulting in long travel times to work sites for FS personnel.

**How this helps meet the District's 10-Year Strategic Plan:** This project is identified in the BCB Strategic Plan under the Capital Projects component. In this Strategic Plan, land acquisition, design, permitting and construction are listed as Fiscal Year milestones. Land Acquisition has already been completed, as the land transaction closed in November 2010. Next, for FY11, the start of design and permitting of the new FS is expected with the completion of design scheduled for FY12. After the design is completed, solicitation of construction bids will follow. It is expected that the start of construction will commence in FY12 and be completed in FY13.

**Funding Source:** The solicitation for this proposed contract was done following the Consultants' Competitive Negotiations Act (CCNA). The District expects to enter into contract fee negotiations with the most qualified and highest ranked respondent, Bentley Architects and Engineers, Inc. This three-year work order contract will have a not-to-exceed limit amount of \$2,550,000, of which, \$400,000 is budgeted using ad valorem funds under the BCB Operations and Maintenance Capital Program and the remainder is subject to Governing Board approval of the FY12 and FY13 budgets.

**This Board item impacts what areas of the District, both resource area and geography:**  
This item impacts the Operations and Maintenance resource area and services in Collier County.

**What concerns could this Board item raise?** The solicitation for these services followed District standard procurement procedures and the Consultants' Competitive Negotiations Act (CCNA). The most qualified and highest ranked consultant was chosen.

**Why should the Governing Board approve this item?** This contract approval is necessary due to the District not having the appropriate architectural and associated specialty engineering capabilities in-house. The new FS includes buildings and specialty structures which required the solicitation of qualified architectural-engineering services. The new FS improvements include a free-standing communication tower which will require a "conditional use" approval by Collier County. The process to obtain this approval is extremely intensive and requires assistance by those who are very experienced in the Collier County Zoning petitions.