

MEMORANDUM

TO: Governing Board Members

FROM: Kenneth G. Ammon, P.E., Deputy Executive Director
Everglades Restoration and Capital Projects 

DATE: June 1, 2010

SUBJECT: Environmental Laboratory Operations Support Services RFP 6000000345

Background: The objective of these three work order contracts is to provide a mechanism for obtaining specialized science and technology services, on an as-needed basis, from multiple contractors to support laboratory operations in the areas of sample management, data entry and laboratory analysis.

The contracts will replace the existing Science and Technology Services (STS) contracts due to expire in January 2011. These services entail: environmental sample receiving and management support, Laboratory Information Management System (LIMS) data entry, bench level laboratory testing, and laboratory analysis using automated analytical instruments.

How this helps meet the District's 10-Year Strategic Plan: The services provided under these contracts will contribute toward meeting the Strategic Plan by ensuring that the environmental monitoring and analytical operations conducted by the District produces high quality and scientifically defensible data. Having quality scientific information is instrumental in keeping strategic projects and initiatives moving forward.

Funding Source: This is a three-year work order contract, subject to successful negotiations with three firms selected under Request for Proposal 6000000345 for Environmental Laboratory Operations Support Services, in an amount not to exceed the total funding of \$900,000 for all three contracts (4600002125 EAA Research & Management, Inc., 4600002126 Sutron Corporation, and 4600002127 Laboratory Data Consultants FL, Inc.) for which \$104,737 in ad valorem and dedicated funds are subject to Governing Board approval of the FY11 budget; and the remainder is subject to Governing Board approval of the FY12-13 budgets.

This Board item impacts what areas of the District, both resource areas and geography: These contracts will be managed by staff in the Analytical Services Division of the Restoration Sciences Department and will support projects throughout the entire District.

What concerns could this Board item raise? There may be concern regarding the amount of work issued to each contractor and the need to "spread the wealth" among the three contractors. The process currently in place for tracking and monitoring

distribution of work under the current STS program will be used for these contracts.

Why should the Governing Board approve this item? These contracts will supplement Restoration Sciences Department's efforts to provide the high quality and scientifically defensible data needed to facilitate management decision making and keep projects on budget and schedule.

If you have any questions, please don't hesitate to call me at extension 6502.

KGA/rcw

Attachment – Resolution