

## MEMORANDUM

**TO:** Governing Board Members

**FROM:** George L. Horne, Deputy Executive Director, Operations and Maintenance

**DATE:** September 04, 2007

**SUBJECT:** 4600001029 - Master Locktender Services Contract

### **Background:**

This contract is to replace the existing Master Locktender Services contract which expires on 11/14/07. This contract is for the operation and minor preventive maintenance of the navigation locks located on the Kissimmee River (C-38), Lake Okeechobee and Lake Toho. The Kissimmee River and Lake Toho navigation locks also includes the operation of the adjacent water control structure (spillway) as directed by the District. Additional duties of the lock tenders include but are not limited to, daily water levels and rainfall readings, vessel lockage reports, monthly spillway gate operation reports and daily housekeeping of the boat locks, lock tender houses and the area yards and grounds.

### **How this helps meet the District's 10-year Strategic Plan:**

South Florida Water Management District Operation and Maintenance Resource Area is responsible to ensure that proper maintenance and safe operation is performed at all Kissimmee River, Lake Okeechobee and Lake Toho navigation locks. The required maintenance and operational capabilities supplied by this contract provides the public with the ability to safely navigate the waters of the Kissimmee River chain of lakes and Lake Okeechobee.

### **Funding Source:**

Funding historically has come from ad valorem funding and will be used over a 5 year period. Total Funding is \$4,025,004.47 for the 5 year period with C&S Building Maintenance Corporation, of which \$758,128 is subject to Governing Board approval of the FY08 budget and the remainder is subject to Governing Board approval of the FY09-FY13 budgets. This is a 3 year contract with 2 one-year renewal options.

### **The Board item impacts what areas of the District, both resource areas and geography:**

This item impacts the Operations and Maintenance resource areas of the Okeechobee, Kissimmee and Clewiston Field Stations. The 12 navigation locks covered by this contract are located in Okeechobee, Martin, Glades, Highlands, Polk and Osceola. This contract is managed by the Okeechobee Field Station and receives contract monitoring support from the Kissimmee and Clewiston Field Stations for the navigation locks located in their respective areas.

**What concerns could this Board item raise?**

This Request for Proposal (RFP) followed standard procurement procedures and the highest ranking, responsive and responsible bidder was selected. It should be noted that if negotiations are unsuccessful with C&S Building Maintenance, the District will proceed in ranked order until a contract has been successfully negotiated.

**Why should the Governing Board approve this item?**

The District has previously outsourced this service as the District does not have the in-house capacity to provide this service.

GLH/gn