

MEMORANDUM

TO: Governing Board Members

FROM: George L. Horne, Deputy Executive Director, Operations and Maintenance

DATE: April 1, 2008

**SUBJECT: 4600001353/4600001354/4600001355/4600001357/4600001358-
Instrumentation & Controls Equipment Installation**

Background: The purpose of this contract is to provide Instrumentation & Controls Equipment Installation, MOTOROLA telemetry installation services in support of all District Programs. Other District Divisions, Departments or staff may also utilize these services by contacting the SCADA & Instrumentation Management Division, SCADA & Hydro Data Management Department.

The Selection Review Committee recommends that a contract be awarded for the Instrumentation & Controls Equipment Installation Services solicitation to: Star Controls Incorporated; YSI Incorporated; Sutron Corporation; Rare Earth Sciences, Incorporated – dba HSA Engineers & Scientist; Radise International, L.C.

How this helps meet the District's 10-Year Strategic Plan: Installation Services Contracts will be utilized to maintain and upgrade existing surface water monitoring sites. There are a variety of District resource areas and programs that require the installation of recording and telemetry equipment at surface water monitoring sites throughout the District.

Funding Source: These are 3 year work order contracts with 2 one year renewal options, at the discretion of the District, using ad valorem and dedicated funds in the amount of \$2,750,000, of which \$250,000 is budgeted and the remainder is subject to Governing Board approval of the FY09, FY10 and FY11 budgets. Funding source will be established against each work order. Ad valorem funds are only being used in FY08.

This Board item impacts what areas of the District, both resource areas and geography: This item impacts the Operations and Maintenance, SCADA & Hydro Data Management Department, SCADA & Instrumentation Management staff who will manage these contracts.

What concerns could this Board item raise? Assurances that a fair and thorough process was utilized by the Selection Committee to provide opportunities to the five (5) best qualified firms.

Why should the Governing Board approve this item? To assure that MOTOROLA installation services are available to accomplish the objectives set forth in the District's Strategic Plan.

GLH/dm