

MEMORANDUM

TO: Governing Board Members

FROM: Sandra Close Turnquest, Deputy Executive Director, Corporate Resources

DATE: February 11, 2010

SUBJECT: IT Services – Staff Augmentation with Signature Consultants, LLC

The District has been successfully outsourcing Information Technology (IT) staff augmentation services since May 2003. The existing IT Services work order contracts begin expiring in May 2010. In order to continue to obtain IT services in an efficient, effective, economical and equitable manner, on October 23, 2009 the District issued RFP 60000000313. A total of 65 proposals were received, of which 57 were found to be responsive/responsible. Twelve (12) firms were selected and six of the twelve firms are District Small Business Enterprise (SBE) certified.

The District is requesting Governing Board approval to enter into a three year contract, with two one-year renewal options, subject to successful negotiations with Signature Consultants, LLC; one of twelve firms selected, for which the total not-to-exceed amount contracts for all twelve firms is \$30,000,000.

How this helps meet the District's 10-year Strategic Plan:

Information Technology supports all other programs. Outsourcing information technology services has been a successful recurring milestone in the Mission Support program area.

Funding Source:

The total amount for all twelve contracts is \$30,000,000 of which \$3,750,000 in ad valorem funds and dedicated funds (Comprehensive Everglades Restoration Plan Fund and STA O&M Fund) are budgeted and the remainder is subject to Governing Board approval of the FY11 through FY13 budgets.

This Board item impacts what areas of the District, both resource areas and geography:

These contracts will provide technology support to all resource areas of the District and the entire geographic area of the District.

What concerns could this Board item raise?

There should be no concerns as the District followed Procurement and Contracting Policies and guidelines utilizing the RFP process. Signature, LLC was the number three ranking firm by the evaluation committee. Work will be spread equitably among the twelve firms selected.

Why should the Governing Board approve this item?

To ensure that information technology services are available to accomplish the objectives set forth in the District's Strategic Plan.

If you have any questions, please do not hesitate to call me at ext. 6351.

SCT/st