

MEMORANDUM

TO: Governing Board Members
FROM: Sandra Close Turnquest, Deputy Executive Director, Corporate Resources
DATE: December 10, 2009
SUBJECT: Daycare Center Lease

Background

In April 1994, the Governing Board approved the District's entering into a lease with Insight Construction and Development for the construction of an on-site Day Care Center. The Board also authorized the District to sub-lease the operation of Day Care to a child care services operator to partially offset the construction cost of the building.

In July 1994, the District entered into an agreement with KinderCare at Work for the sub-lease of the Day Care Building resulting from a formal Request for Proposals solicitation. This sub-lease has been reviewed and amended since 1994. This action will extend the contract for 5 years from January 1, 2010 through December 31, 2014.

How this helps meet the District's 10 Year Strategic Plan?

Providing quality, affordable on-site day care services which helps in the attraction and retention of employees.

Funding Source: This is a revenue contract with KinderCare Learning Center and will generate revenue to the District in the amount of 10% of the Daycare's net revenue. The average revenue for the past two years was \$100,000 per year.

This Board item impacts what areas of the District, both resource areas and geography:

Finance and Administration, General Services Division, is responsible for administering the lease and providing facilities related services.

What concerns could this Board item raise?

What are the benefits to staying with the present care provider? KinderCare has provided quality child care services and has now joined with Children's Creative Learning Center (CCLC) which offers early childhood education to better prepare children for the transition to kindergarten.

Why should the Governing Board approve this item?

To continue providing outstanding childcare services to District employees and others in the area.

If you have any questions, please call me at extension 6351.

SCT/mw

Attachment - Resolution