

MEMORANDUM

TO: Governing Board Members

FROM: Sandra Close Turnquest, Deputy Executive Director, Corporate Resources

DATE: February 6, 2006

SUBJECT: IP Telephony Network Analyst Consultant

Background

This purchase order extension will allow for the continuation of a Presidio IP Telephony Network Analyst consultant through December 31, 2006. This consultant provides assistance to the Infrastructure Systems Network Group in areas of administration, troubleshooting, enhancement and maintenance of the installed Cisco IP Telephony network system.

The analyst will provide technical LAN/WAN network support. These functions include but are not limited to hardware and software upgrades, moves, adds and changes, documentation, monitoring, design, installation and optimization of the network infrastructure. The analyst will assist in the upgrade of the entire district phone network to an IP telephony system. The analyst will manage and update the Cisco Interactive Voice Response equipment and support the migration to IVR from the existing Centigram Voice Mail system.

How this helps meet the District's 10-year Strategic Plan:

This consultant will provide IP telephony support for staff working to implement the District's 10-year strategic plan.

Funding Source: Ad valorem funds in the amount of \$162,457 are available in FY06 with the authorization of a budget transfer from hardware and software maintenance to computer consulting services. The remaining \$25,755 is subject to Governing Board approval of the FY07 budget.

This Board item impacts what areas of the District, both resource areas and geography:

This item impacts the entire District's network infrastructure.

What concerns could this Board item raise?

This consultant was obtained via the State of Florida IT Consulting Services Staff Augmentation Contract # 973-561-04-02 and was not solicited through a Request for Proposals or Request for Bids; however, District Staff has followed all GB approved Procurement Procedures for acquiring services through the State of Florida IT Consulting Contract. There have been 75 purchase orders issued to this vendor in the past three years.

Why should the Governing Board approve this item?

Presidio Corporation has Cisco Systems certified analysts that meet the District's requirements for Cisco network support. Approving this item will assist in providing uninterrupted services of the District's network infrastructure since part of the consultant's duties are to provide day to day support as well as troubleshooting.

If you have any questions, please do not hesitate to call me at ext. 6351.

SCT/rd

Attachment: Resolution